

**Oakstead
Community Development District**

September 21, 2021

Agenda Package

Oakstead Community Development District

Inframark • Infrastructure Management Services

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September 14, 2021

Board of Supervisors
Oakstead Community Development District

Dear Board Members:

A regular meeting of the Board of Supervisors of the Oakstead Community Development District will be held on Tuesday, September 21, 2021 at 6:30 P.M. in the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O'Lakes, Florida. Following is the advance agenda for this meeting:

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Consent Agenda:
 - A. Approval of the Minutes of the August 17, 2021 Regular Meeting & Public Hearing
 - B. Approval of the Financial Statements for August 2021
 - C. Consideration of Change to Clubhouse Hours
4. Attorney's Report
5. Engineer's Report
6. Manager's Report
7. Staff Reports
 - A. Site Manager
 - B. Newsletter Committee
8. Supervisors' Requests and Comments
9. Audience Comments
10. Adjournment

The balance of the agenda is routine in nature. I look forward to seeing you at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,



Andrew P. Mendenhall/mm
District Manager

Third Order of Business

3A.

**MINUTES OF MEETING
OAKSTEAD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Oakstead Community Development District was held on August 17, 2021 at 6:30 p.m. at the Oakstead Clubhouse, 3038 Oakstead Boulevard, Land O' Lakes, Florida

Present and constituting a quorum were:

Fred Krauer	Chairman
Barbara Feldman	Vice Chairman
Jack Cathcart	Assistant Secretary
Norman Keith	Assistant Secretary
Gary Goldstein	Assistant Secretary

Also present were:

Andy Mendenhall	District Manager
Nancy Intini	Site Manager

Residents

The following is a summary of the discussions and actions taken.

FIRST ORDER OF BUSINESS **Call to Order and Roll Call**

SECOND ORDER OF BUSINESS **Pledge of Allegiance**

The pledge of allegiance was recited.

NINTH ORDER OF BUSINESS **Audience Comments**

Mr. and Mrs. Joel and Chiffon Smith, owners of the parcel in Strathmore which is un-built right now and is a vacant lot, addressed the Board regarding having a plat document signed by a Board member/District Representative which, after it is signed, the plat would be forwarded to Pasco County for approval.

Mr. Krauer noted as he is the CDD's representative he would not sign anything without input from District Counsel and the District Engineer.

Mr. and Mrs. Smith left the meeting.

- Mr. John Kushner of Ashmont addressed the Board regarding broken lights outside Ashmont.

- Mr. Keith recommended since the invoice has already been paid, the broken lights matter should be closed. A Board consensus was reached to close the matter.
- Mr. Kushner left the meeting.
- A resident of 3929 Keswick Court addressed the Board regarding landscaping service.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Mr. Gary Goldstein

On MOTION by Mr. Cathcart seconded by Ms. Feldman with all in favor Mr. Gary Goldstein's resignation was accepted. 4/0

B. Appointment of a Supervisor to Fill the Unexpired Term of Office Seat #3, Expires 11/2022

Ms. Feldman nominated Mr. Dennis Priebe to fill the unexpired term of office of Seat #3.

On MOTION by Ms. Feldman seconded by Mr. Cathcart with all in favor appointing Mr. Dennis Priebe to Supervisor Seat #3, which expires in November 2022 was approved. 4/0

C. Oath of Office of Newly Appointed Supervisor

Mr. Mendenhall being a notary of the State of Florida administered the Oath of Office to Mr. Dennis Priebe. He will serve on the Board of Supervisors in Seat #3, which expires in November 2022.

The Florida Commission on Ethics Guide to the Sunshine Amendments and Code of Ethics was provided to Mr. Priebe along with a Form 1 Statement of Financial Interests and a New Supervisor Information Sheet. He will complete the Oath of Office and forward the original oath and his \$10 check made out to the Department of State to the Division of Elections in Tallahassee, Florida.

D. Election of Officers Resolution 2021-09

Resolution 2021-09 was presented to the Board.

On MOTION by Mr. Keith seconded by Ms. Feldman with all in favor Resolution 2021-09 designating officers of the District was adopted as follows: Fred Krauer serving as Chairman, Barbara Feldman serving as Vice Chair, Norman Keith, Jack Cathcart and Dennis Priebe serving as Assistant Secretaries, Andrew Mendenhall is Secretary, Trumaine Easy is Treasurer, Stephen Bloom is Assistant Treasurer. 5/0

FOURTH ORDER OF BUSINESS

Consent Agenda

A discussion ensued regarding the financial statements.

An agenda item for the next workshop will be *Project List*.

A. Approval of the Minutes of the July 20, 2021 Regular Meeting

B. Approval of the Financial Statements for July 2021

C. Consideration of Resolution 2021-07 No Fishing

D. Consideration of Brightview Irrigation Quotes

E. Consideration of Approval of Weymouth Wall Painting Policy List

Mr. Keith MOVED seconded by Mr. Priebe to approve items A and B of the consent agenda and table items C, D and E of the consent agenda.

Discussion ensued regarding Consent Agenda items C, D and E.

On VOICE Vote with all in favor Consent Agenda items A and B were approved and items C, D and E were tabled. 5/0

FIFTH ORDER OF BUSINESS

Attorney's Report

None.

SIXTH ORDER OF BUSINESS

Engineer's Report

None.

SEVENTH ORDER OF BUSINESS

Manager's Report

A. Public Hearing to Consider the Adoption of the Budget for Fiscal Year 2022
Resolution #2021-05 Adopting the FY 2022 Budget and Resolution #2021-06
Levy of Non-Ad Valorem Assessments

On MOTION by Ms. Feldman seconded by Mr. Krauer with all in favor the public hearing was opened. 5/0

On MOTION by Mr. Cathcart seconded by Mr. Keith with all in favor the public hearing was closed. 5/0

The fiscal year 2022 budget was included in today's agenda package.

Mr. Cathcart MOVED seconded by Mr. Keith to adopt Resolution 2021-05 adopting a budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022.

Discussion ensued and it was noted there is no increase in assessments.

On VOICE Vote with all in favor Resolution 2021-05 adopting the budget for fiscal year ending September 30, 2022 was adopted. 5/0

Resolution 2021-06 was presented.

Ms. Feldman MOVED seconded by Mr. Priebe to adopt Resolution 2021-06 levying the non-ad valorem assessments, providing for collection of assessments.

Discussion.

On VOICE Vote with all in favor Resolution 2021-06 imposing annually recurring operations and maintenance non-ad valorem special assessments was adopted. 5/0

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Site Manager

Item for the next workshop agenda: *Hurricane Discussion*

Ms. Intini noted we are not booking any new parties for the year due to new Covid statistics.

B. Newsletter Committee

Ms. Intini noted the newsletter went out and it is already obsolete.

Mr. Priebe noted he will get with Gary and meet with Campus Suite to help with the website.

NINTH ORDER OF BUSINESS

Supervisors' Reports, Requests and Comments

Mr. Cathcart noted the continuance for Lift Masters on Thursday, the 19th.

Ms. Intini request an item for discussion at the next workshop meeting: *Clubhouse hours.*

On MOTION by Mr. Krauer seconded by Mr. Cathcart with all in favor continuing this meeting to Thursday, August 19, 2021 at 10:00 a.m. to meet with representatives from Lift Masters was approved. 5/0

TENTH ORDER OF BUSINESS

Audience Comments

None.

ELEVENTH ORDER OF BUSINESS

Meeting Continued

On MOTION by Mr. Krauer seconded by Mr. Cathcart with all in favor the meeting was continued.

Chairman/Secretary

3B.

Oakstead
Community Development District

Financial Report

August 31, 2021



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OAKSTEAD
Community Development District

Financial Statements

(Unaudited)

August 31, 2021

Balance Sheet

August 31, 2021

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2016 A-1 DEBT SERVICE FUND	SERIES 2017 A-2 DEBT SERVICE FUND	TOTAL
ASSETS				
Cash - Checking Account	\$ 276,480	\$ -	\$ -	\$ 276,480
Cash On Hand/Petty Cash	250	-	-	250
Investments:				
Money Market Account	720,978	-	-	720,978
Reserve Fund (A-2)	-	-	116,859	116,859
Reserve Fund A	-	134,046	-	134,046
Revenue Fund (A-2)	-	-	85,886	85,886
Revenue Fund A	-	104,352	-	104,352
Sinking Fund (A-2)	-	-	1	1
Sinking Fund A	-	1	-	1
Prepaid Items	2,158	-	-	2,158
Deposits	839	-	-	839
TOTAL ASSETS	\$ 1,000,705	\$ 238,399	\$ 202,746	\$ 1,441,850
LIABILITIES				
Accounts Payable	\$ 8,193	\$ -	\$ -	\$ 8,193
Accrued Expenses	7,105	-	-	7,105
Accrued Taxes Payable	965	-	-	965
TOTAL LIABILITIES	16,263	-	-	16,263

Balance Sheet
August 31, 2021

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2016 A-1 DEBT SERVICE FUND	SERIES 2017 A-2 DEBT SERVICE FUND	TOTAL
<u>FUND BALANCES</u>				
Nonspendable:				
Prepaid Items	2,158	-	-	2,158
Deposits	839	-	-	839
Restricted for:				
Debt Service	-	238,399	202,746	441,145
Assigned to:				
Operating Reserves	231,361	-	-	231,361
Reserves - Asset Replacement	85,676	-	-	85,676
Reserves - Clubhouse	23,189	-	-	23,189
Reserves - Gate	10,000	-	-	10,000
Reserves - Landscape	30,000	-	-	30,000
Reserves - Ponds	79,385	-	-	79,385
Reserves - Tree Removal & Replacement	12,425	-	-	12,425
Reserves - Roadways	45,674	-	-	45,674
Reserves - Sidewalks	20,945	-	-	20,945
Reserve - Wall	50,000	-	-	50,000
Unassigned:	392,790	-	-	392,790
TOTAL FUND BALANCES	\$ 984,442	\$ 238,399	\$ 202,746	\$ 1,425,587
TOTAL LIABILITIES & FUND BALANCES	\$ 1,000,705	\$ 238,399	\$ 202,746	\$ 1,441,850

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2021

ACCOUNT DESCRIPTION	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	ANNUAL ADOPTED BUDGET	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Interest - Investments	\$ 1,658	\$ 15,125	\$ 16,500	\$ 1,375	10.05%
Room Rentals	1,249	2,750	3,000	250	41.63%
Special Events	-	917	1,000	83	0.00%
Other Charges For Services	1,334	2,292	2,500	208	53.36%
Non Resident Fee	3,289	-	-	-	0.00%
Special Assmnts- Tax Collector	1,163,510	1,163,510	1,163,510	-	100.00%
Special Assmnts- Delinquent	860	-	-	-	0.00%
Special Assmnts- Discounts	(43,507)	(46,540)	(46,540)	-	93.48%
Other Miscellaneous Revenues	4,275	-	-	-	0.00%
Gate Bar Code/Remotes	4,789	1,833	2,000	167	239.45%
TOTAL REVENUES	1,137,457	1,139,887	1,141,970	2,083	99.60%

EXPENDITURES**Administration**

P/R-Board of Supervisors	19,200	17,600	19,200	(1,600)	100.00%
FICA Taxes	1,469	1,347	1,469	(122)	100.00%
ProfServ-Arbitrage Rebate	1,200	1,200	1,200	-	100.00%
ProfServ-Engineering	4,397	6,417	7,000	(583)	62.81%
ProfServ-Legal Services	5,774	12,833	14,000	(1,167)	41.24%
ProfServ-Mgmt Consulting	51,846	51,846	56,559	(4,713)	91.67%
ProfServ-Property Appraiser	150	150	150	-	100.00%
ProfServ-Special Assessment	12,000	12,000	12,000	-	100.00%
ProfServ-Trustee Fees	5,000	4,583	5,000	(417)	100.00%
ProfServ-Web Site Development	1,553	920	1,000	(80)	155.30%

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2021

ACCOUNT DESCRIPTION	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	ANNUAL ADOPTED BUDGET	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Auditing Services	6,700	6,700	6,700	-	100.00%
Postage and Freight	1,103	1,375	1,500	(125)	73.53%
Insurance - General Liability	4,506	3,635	3,966	(331)	113.62%
Printing and Binding	589	733	800	(67)	73.63%
Legal Advertising	1,681	1,610	1,900	(290)	88.47%
Misc-Bank Charges	813	1,375	1,500	(125)	54.20%
Misc-Assessment Collection Cost	22,418	23,270	23,270	-	96.34%
Misc-Credit Card Fees	544	2,750	3,000	(250)	18.13%
Office Supplies	42	50	50	-	84.00%
Annual District Filing Fee	175	175	175	-	100.00%
Total Administration	141,160	150,569	160,439	(9,870)	87.98%
Field					
Contracts-Landscape	173,333	173,333	189,090	(15,757)	91.67%
Contracts-Landscape Consultant	17,820	17,820	19,440	(1,620)	91.67%
Contracts-Lakes	25,069	24,409	26,628	(2,219)	94.15%
Contracts-Florida Hwy Patrol	20,220	21,083	23,000	(1,917)	87.91%
Contracts-Annuaals	16,800	10,785	14,380	(3,595)	116.83%
Contracts-Gates	-	4,500	4,500	-	0.00%
Communication-Gate Phones	10,682	8,910	9,720	(810)	109.90%
Electricity - Streetlights	72,595	71,958	78,500	(6,542)	92.48%
Utility - Reclaimed Water	16,125	22,917	25,000	(2,083)	64.50%
Insurance - Property	19,244	15,578	16,994	(1,416)	113.24%
R&M-Gate	7,174	27,500	30,000	(2,500)	23.91%
R&M-Other Landscape	57,521	26,583	29,000	(2,417)	198.35%
R&M-Irrigation	33,059	20,167	22,000	(1,833)	150.27%

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2021

ACCOUNT DESCRIPTION	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	ANNUAL ADOPTED BUDGET	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
R&M-Other Field	3,434	13,750	15,000	(1,250)	22.89%
R&M-Sidewalks	24,020	9,167	10,000	(833)	240.20%
R&M-Trees and Trimming	25,318	18,333	20,000	(1,667)	126.59%
R&M-Roads	1,218	4,583	5,000	(417)	24.36%
Preventative Maint-Security Systems	6,795	12,834	14,000	(1,166)	48.54%
Misc-Decorative Lighting	17,325	9,600	10,000	(400)	173.25%
Misc-Property Taxes	3,128	3,602	3,602	-	86.84%
Misc-Contingency	227,436	133,648	133,648	-	170.18%
Reserve - Landscaping	-	10,000	10,000	-	0.00%
Reserve - Roadways	-	50,000	50,000	-	0.00%
Total Field	778,316	711,060	759,502	(48,442)	102.48%
<u>Parks and Recreation - General</u>					
Payroll-Salaries	60,833	53,889	58,787	(4,898)	103.48%
Payroll-Hourly	61,889	59,417	64,818	(5,401)	95.48%
FICA Taxes	9,388	8,668	9,456	(788)	99.28%
Workers' Compensation	4,000	2,750	3,000	(250)	133.33%
Unemployment Compensation	-	350	350	-	0.00%
Contracts-Security Services	534	1,868	2,038	(170)	26.20%
Contracts-Pools	14,850	14,850	16,200	(1,350)	91.67%
Contracts-Pest Control	2,805	2,841	3,100	(259)	90.48%
Communication - Telephone	3,195	2,750	3,000	(250)	106.50%
Utility - Gas	326	284	310	(26)	105.16%
Utility - Refuse Removal	911	917	1,000	(83)	91.10%
Utility - Water & Sewer	5,618	5,042	5,500	(458)	102.15%

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2021

ACCOUNT DESCRIPTION	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	ANNUAL ADOPTED BUDGET	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
R&M-Clubhouse	23,548	18,334	20,000	(1,666)	117.74%
R&M-Pools	10,742	8,250	9,000	(750)	119.36%
Miscellaneous Services	3,543	2,017	2,200	(183)	161.05%
Misc-Public Relations	3,848	7,228	7,885	(657)	48.80%
Solid Waste Disposal Assessm.	1,501	1,300	1,300	-	115.46%
Newsletter	849	-	-	-	0.00%
Office Supplies	2,716	2,292	2,500	(208)	108.64%
Cleaning Supplies	998	2,063	2,250	(187)	44.36%
Op Supplies - Clubhouse	653	2,140	2,335	(195)	27.97%
Op Supplies - Pool Chemicals	5,423	6,417	7,000	(583)	77.47%
Reserve-Activity Center Assets	11,145	-	-	-	0.00%
Reserve - Clubhouse	8,756	-	-	-	0.00%
Total Parks and Recreation - General	238,071	203,667	222,029	(18,362)	107.23%
TOTAL EXPENDITURES	1,157,547	1,065,296	1,141,970	(76,674)	101.36%
Excess (deficiency) of revenues					
Over (under) expenditures	(20,090)	74,591	-	(74,591)	0.00%
Net change in fund balance	\$ (20,090)	\$ 74,591	\$ -	\$ (74,591)	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2020)	1,004,532	1,004,532	1,004,532		
FUND BALANCE, ENDING	\$ 984,442	\$ 1,079,123	\$ 1,004,532		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2021

ACCOUNT DESCRIPTION	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	ANNUAL ADOPTED BUDGET	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Interest - Investments	\$ 84	\$ -	\$ -	\$ -	0.00%
Special Assmnts- Tax Collector	451,062	451,062	451,062	-	100.00%
Special Assmnts- Delinquent	368	-	-	-	0.00%
Special Assmnts- Discounts	(16,867)	(18,042)	(18,042)	-	93.49%
TOTAL REVENUES	434,647	433,020	433,020	-	100.38%
EXPENDITURES					
Administration					
Misc-Assessment Collection Cost	8,691	9,021	9,021	-	96.34%
Total Administration	8,691	9,021	9,021	-	96.34%
Debt Service					
Principal Debt Retirement A-1	295,000	295,000	295,000	-	100.00%
Interest Expense Series A-1	128,710	128,710	128,710	-	100.00%
Total Debt Service	423,710	423,710	423,710	-	100.00%
TOTAL EXPENDITURES	432,401	432,731	432,731	-	99.92%
OTHER FINANCING SOURCES (USES)					
Contribution to (Use of) Fund Balance	-	-	289	289	0.00%
TOTAL FINANCING SOURCES (USES)	-	-	289	289	0.00%
Net change in fund balance	\$ 2,246	\$ 289	\$ 289	\$ 578	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2020)	236,153	236,153	236,153		
FUND BALANCE, ENDING	\$ 238,399	\$ 236,442	\$ 236,442		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending August 31, 2021

ACCOUNT DESCRIPTION	YEAR TO DATE ACTUAL	YEAR TO DATE BUDGET	ANNUAL ADOPTED BUDGET	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES					
Interest - Investments	\$ 74	\$ -	\$ -	\$ -	0.00%
Special Assmnts- Tax Collector	389,884	389,884	389,884	-	100.00%
Special Assmnts- Delinquent	315	-	-	-	0.00%
Special Assmnts- Discounts	(14,579)	(15,595)	(15,595)	-	93.49%
TOTAL REVENUES	375,694	374,289	374,289	-	100.38%
EXPENDITURES					
Administration					
Misc-Assessment Collection Cost	7,512	7,798	7,798	-	96.33%
Total Administration	7,512	7,798	7,798	-	96.33%
Debt Service					
Principal Debt Retirement A-2	250,000	250,000	250,000	-	100.00%
Interest Expense Series A-2	119,103	119,103	119,103	-	100.00%
Total Debt Service	369,103	369,103	369,103	-	100.00%
TOTAL EXPENDITURES	376,615	376,901	376,901	-	99.92%
OTHER FINANCING SOURCES (USES)					
Contribution to (Use of) Fund Balance	-	-	(2,612)	(2,612)	0.00%
TOTAL FINANCING SOURCES (USES)	-	-	(2,612)	(2,612)	0.00%
Net change in fund balance	\$ (921)	\$ (2,612)	\$ (2,612)	\$ (5,224)	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2020)	203,667	203,667	203,667		
FUND BALANCE, ENDING	\$ 202,746	\$ 201,055	\$ 201,055		

OAKSTEAD
Community Development District

Supporting Schedules

August 31, 2021

OAKSTEAD

Community Development District

**Non-Ad Valorem Special Assessments
(Pasco County Tax Collector - Monthly Collection Distributions)
For the Fiscal Year Ending September 30, 2021**

					ALLOCATION BY FUND		
Date Rcvd	Net Amt Rcvd	Discount / (Penalties) Amount	Collection Costs	Gross Amount Received	General Fund	Ser 2016A1 Debt Service Fund	Ser 2017A2 Debt Service Fund
20-21 Assmnts				\$2,004,456	\$1,163,510	\$451,062	\$389,884
Allocation %				100%	58%	23%	19%
11/06/20	\$ 19,735	\$ 1,123	\$ 403	\$ 21,260	\$ 12,341	\$ 4,784	\$ 4,135
11/16/20	97,157	4,095	1,983	103,236	59,924	23,231	20,080
11/25/20	104,421	4,440	2,131	110,991	64,426	24,976	21,589
12/02/20	1,065,926	45,320	21,754	1,133,000	657,663	254,958	220,378
12/09/20	357,413	15,196	7,294	379,904	220,520	85,490	73,895
12/18/20	76,195	3,157	1,555	80,907	46,964	18,206	15,737
12/30/20	37,288	1,314	761	39,362	22,848	8,858	7,656
01/05/21	20,326	641	415	21,383	12,412	4,812	4,159
02/05/21	25,074	543	512	26,128	15,167	5,880	5,082
03/05/21	15,201	153	310	15,663	9,092	3,525	3,047
04/05/21	45,604	-	931	46,535	27,012	10,472	9,051
05/11/21	6,399	(144)	131	6,386	3,707	1,437	1,242
06/04/21	3,711	(110)	76	3,676	2,134	827	715
06/09/21 *	16,171	(476)	330	16,025	9,302	3,606	3,117
TOTAL	\$ 1,890,621	\$ 75,252	\$ 38,584	\$ 2,004,456	\$ 1,163,510	\$ 451,062	\$ 389,884
% Collected				100%	100%	100%	100%
TOTAL O/S				\$ 0	\$ 0	\$ 0	\$ 0

Delinquent Tax Collections (FY20)

04/06/21	\$ 1,805	\$ (299)	\$ 37	\$ 1,543	\$ 860	\$ 368	\$ 315
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* Tax Certificate Sale

OAKSTEAD

Community Development District

Assigned Reserves Report August-21

		Current Balance	Goal
GL #283010	Operating Reserves	\$231,361	n/a
GL #283070	Reserves - Asset Replacement	\$85,676	\$0
GL #283185	Reserves - Clubhouse	\$23,189	\$90,000
GL #283410	Reserves-Gates	\$10,000	\$10,000
GL #283515	Reserves-Landscape	\$30,000	\$30,000
GL #283685	Reserves - Ponds	\$79,385	\$90,000
GL #283719	Reserves-Tree Removal & Replacement	\$12,425	\$25,000
GL #283760	Reserves-Roadways	\$45,674	\$2,030,000
GL #283790	Reserves-Sidewalks	\$20,945	\$25,000
GL #283880	Reserves-Wall	\$50,000	\$50,000
Total Assigned Reserves		\$588,655	\$2,350,000

Cash and Investment Report
August 31, 2021

General Fund

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Checking Account-Clubhouse	SunTrust Bank	Public Funds NOW	n/a	0.01%	\$ 8,255
Checking Account - Main Op	Hancock Bank	checking account	n/a	0.00%	268,225 (1)
		subtotal			<u>\$ 276,480</u>
Petty Cash	n/a	n/a	n/a	0.00%	\$ 250
Public Funds MMA	Bank United	Money Market Acct #0682	n/a	0.15%	\$ 720,978
		Subtotal-GF			<u>\$ 997,708</u>

Debt Service & Capital Project Funds

<u>Account Name</u>	<u>Bank Name</u>	<u>Investment Type</u>	<u>Maturity</u>	<u>Yield</u>	<u>Balance</u>
Ser 2016 A-1 Sinking Fund	Hancock Bank	Federated Oblig Fund	n/a	0.00%	\$1
Ser 2016 A-1 Reserve Fund	Hancock Bank	Federated Oblig Fund	n/a	0.01%	134,046
Ser 2016 A-1 Revenue Fund	Hancock Bank	Federated Oblig Fund	n/a	0.01%	104,352
		Subtotal-DS 204			<u>\$238,399</u>
Ser 2017 A-2 Sinking Fund	Hancock Bank	Federated Oblig Fund	n/a	0.00%	\$ 1
Ser 2017 A-2 Reserve Fund	Hancock Bank	Federated Oblig Fund	n/a	0.01%	116,859
Ser 2017 A-2 Revenue Fund	Hancock Bank	Federated Oblig Fund	n/a	0.01%	85,886
		Subtotal-DS 205			<u>\$202,746</u>
		Total All Funds			<u>\$ 1,438,853</u>

(1) Assessments for this fiscal year are 100% collected.

Oakstead CDD

Bank Reconciliation

Bank Account No. 5221 SunTrust Bank N.A.
Statement No. 08-2021
Statement Date 8/31/2021

G/L Balance (LCY)	8,255.15	Statement Balance	8,225.15
G/L Balance	8,255.15	Outstanding Deposits	30.00
Positive Adjustments	0.00		
		Subtotal	8,255.15
Subtotal	8,255.15	Outstanding Checks	0.00
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	8,255.15	Ending Balance	8,255.15
Difference	0.00		

Posting Date	Document Type	Document No.	Description		Amount	Cleared Amount	Difference
Outstanding Deposits							
8/31/2021		JE082021-12	Benjamin R. Jordan/Gate Remote	G/L	30.00	0.00	30.00
Total Outstanding Deposits.....					30.00		30.00

Oakstead CDD

Bank Reconciliation

Agenda Page 27

Bank Account No. 3063 HANCOCK BANK
Statement No. 08-2021
Statement Date 8/31/2021

G/L Balance (LCY)	268,224.81	Statement Balance	290,660.16
G/L Balance	268,224.81	Outstanding Deposits	0.00
Positive Adjustments	0.00		
		Subtotal	290,660.16
Subtotal	268,224.81	Outstanding Checks	22,435.35
Negative Adjustments	0.00	Differences	0.00
Ending G/L Balance	268,224.81	Ending Balance	268,224.81
Difference	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
Outstanding Checks						
7/13/2021	Payment	11569	RAGON D MOSS JR	9,914.50	0.00	9,914.50
8/19/2021	Payment	11629	GULF COAST WATER CONDITIONING, INC	33.00	0.00	33.00
8/24/2021	Payment	11630	BRIGHTVIEW LANDSCAPE SVC	1,959.22	0.00	1,959.22
8/24/2021	Payment	11631	FEDEX	12.95	0.00	12.95
8/25/2021	Payment	11634	INFRAMARK, LLC	4,804.10	0.00	4,804.10
8/31/2021	Payment	11641	BRIGHTVIEW LANDSCAPE SVC	761.72	0.00	761.72
8/31/2021	Payment	11642	GULF COAST WATER CONDITIONING, INC	57.50	0.00	57.50
8/31/2021	Payment	11643	JMT	895.00	0.00	895.00
8/31/2021	Payment	11644	JOHN SESSA	320.00	0.00	320.00
8/31/2021	Payment	11645	LUIS CHAGUACEDA	161.46	0.00	161.46
8/31/2021	Payment	11646	OLM	1,620.00	0.00	1,620.00
8/31/2021	Payment	11647	PHOENIX SERVICE SYSTEMS, INC	255.00	0.00	255.00
8/31/2021	Payment	11648	PUBLIC RISK INSURANCE AGENCY	1,016.00	0.00	1,016.00
8/31/2021	Payment	11649	TRIANGLE POOL SERVICE	624.90	0.00	624.90
Total Outstanding Checks.....				22,435.35		22,435.35

OAKSTEAD

Community Development District

Payment Register by Fund
For the Period from 8/1/21 to 8/31/21
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
GENERAL FUND - 001							
CHECK # 11602							
001	08/05/21	BRIGHTVIEW LANDSCAPE	7461868	AUG LANDSCAPE MAINT	Contracts-Landscape	534050-53901	\$15,757.50
001	08/05/21	BRIGHTVIEW LANDSCAPE	7483534	PVC RPR-Lake Patience Blvd leak from bell end	R&M-Irrigation	546041-53901	\$802.50
Check Total							\$16,560.00
CHECK # 11603							
001	08/05/21	CLEAN SWEEP SUPPLY	1180	GLOVES;SOAP;TP;MULTI-FOLD TWLS	Cleaning Supplies	551003-57201	\$160.45
Check Total							\$160.45
CHECK # 11604							
001	08/05/21	GULF COAST WATER	74565	4 WATER BOTTLES	Op Supplies - Clubhouse	552003-57201	\$32.00
Check Total							\$32.00
CHECK # 11605							
001	08/05/21	HIMES ELECTRICAL	22208	RPLC FRONT ENTRANCE ELECTRICAL PANEL	R&M - Other Field	546063-53901	\$650.00
Check Total							\$650.00
CHECK # 11606							
001	08/05/21	JOHN SESSA	072921	07/29 SECURITY	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
Check Total							\$160.00
CHECK # 11607							
001	08/05/21	RAGON D MOSS JR	1653	Ballastone-Move new battery backups from old gate	R&M-Gate	546034-53901	\$95.00
Check Total							\$95.00
CHECK # 11608							
001	08/05/21	RAGON D MOSS JR	1654	Marchmont/Entry gate realigned after hit by car	R&M-Gate	546034-53901	\$95.00
Check Total							\$95.00
CHECK # 11609							
001	08/05/21	RAGON D MOSS JR	1655	Tanglewylde/Rpr gate wire, add extra conduit	R&M-Gate	546034-53901	\$95.00
Check Total							\$95.00
CHECK # 11610							
001	08/05/21	STRALEY ROBIN VERICKER	20132	GENERAL MATTERS THRU 07/15/21	ProfServ-Legal Services	531023-51401	\$57.00
Check Total							\$57.00
CHECK # 11611							
001	08/10/21	AMERICAN ECOSYSTEMS	20217587	AUG WTR MGMNT TREATMENT	Contracts-Lakes	534084-53901	\$2,329.00
Check Total							\$2,329.00
CHECK # 11612							
001	08/10/21	FEDEX	7-448-05439	7/16/21 & 7/21/21 FEDEX	Postage and Freight	541006-51301	\$26.33
Check Total							\$26.33
CHECK # 11613							
001	08/10/21	FRED G. KRAUER, JR	073021	Reimburse for Bathroom Repair Supplies	R&M-Clubhouse	546015-57201	\$104.00
Check Total							\$104.00

OAKSTEAD

Community Development District

Payment Register by Fund
For the Period from 8/1/21 to 8/31/21
(Sorted by Check / ACH No.)

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 11614							
001	08/10/21	JOHN SESSA	073021	07/30/21 SECURITY	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
001	08/10/21	JOHN SESSA	080121-ADMIN	AUG ADMIN SRVCS	Contracts-Florida Hwy Patrol	534101-53901	\$150.00
Check Total							\$310.00
CHECK # 11615							
001	08/10/21	METRO GATES, INC	1750	JULY 2021 DOOR KING CELLULAR SVC	Communication-Gate Phones	541008-53901	\$810.00
Check Total							\$810.00
CHECK # 11616							
001	08/10/21	RAGON D MOSS JR	1667	AUG ALARM MONITORING	Contracts-Security Services	534037-57201	\$39.95
Check Total							\$39.95
CHECK # 11617							
001	08/10/21	TIMES PUBLISHING COMPANY	0000164071	Notice of 8/17/21 PH (published 7/28/21)	Legal Advertising	548002-51301	\$119.60
Check Total							\$119.60
CHECK # 11618							
001	08/10/21	TRIANGLE POOL SERVICE	1984	AUG POOL CLEANING SRVC	Contracts-Pool	534078-57201	\$1,350.00
Check Total							\$1,350.00
CHECK # 11619							
001	08/10/21	TWO O EIGHT SECURITY, INC	070121	07/01/21 SECURITY (JACK HYPES)	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
001	08/10/21	TWO O EIGHT SECURITY, INC	072621	07/26/21 SECURITY (J.HYPES)	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
001	08/10/21	TWO O EIGHT SECURITY, INC	072321	07/23/21 SECURITY (J.HYPES)	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
001	08/10/21	TWO O EIGHT SECURITY, INC	071621	07/16/21 SECURITY (J.HYPES)	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
001	08/10/21	TWO O EIGHT SECURITY, INC	071221	07/12/21 SECURITY (J.HYPES)	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
001	08/10/21	TWO O EIGHT SECURITY, INC	072021	07/20/21 SECURITY (J.HYPES)	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
Check Total							\$960.00
CHECK # 11620							
001	08/12/21	TRIANGLE POOL SERVICE	112816	POOL CHEMICALS	R&M-Pools	546074-57201	\$282.30
Check Total							\$282.30
CHECK # 11621							
001	08/13/21	ELEGANT ACCENTS	917193910	Lighting service calls 6/28/21 and 8/2/21	Misc-Decorative Lighting	549018-53901	\$1,055.00
Check Total							\$1,055.00
CHECK # 11622							
001	08/13/21	JOHN SESSA	080521	08/05 SECURITY	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
Check Total							\$160.00
CHECK # 11623							
001	08/13/21	TRIANGLE POOL SERVICE	100269	Install new valve & reservoir for autofill	R&M-Pools	546074-57201	\$439.10
001	08/13/21	TRIANGLE POOL SERVICE	1113921	POOL CHEMICALS	Op Supplies-Pool Chemicals	552009-57201	\$308.95
Check Total							\$748.05
CHECK # 11628							
001	08/19/21	ELEGANT ACCENTS	917193912	Additional Landscape Lighting Maint.	Misc-Decorative Lighting	549018-53901	\$2,380.00
Check Total							\$2,380.00

OAKSTEAD

Community Development District

**Payment Register by Fund
For the Period from 8/1/21 to 8/31/21
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 11629							
001	08/19/21	GULF COAST WATER	74564TK	Aug Cooler Svc & July Bottled Water Delivery	7/19/21- 4 BOTTLED WATERS	552003-57201	\$32.00
001	08/19/21	GULF COAST WATER	74564TK	Aug Cooler Svc & July Bottled Water Delivery	AUG COOLER SRVC	552003-57201	\$1.00
Check Total							\$33.00
CHECK # 11630							
001	08/24/21	BRIGHTVIEW LANDSCAPE	7501048	August Inspection/Irrigation Repairs	R&M-Irrigation	546041-53901	\$1,959.22
Check Total							\$1,959.22
CHECK # 11631							
001	08/24/21	FEDEX	7-463-86530	7/30/21 FEDEX	Postage and Freight	541006-51301	\$12.95
Check Total							\$12.95
CHECK # 11632							
001	08/24/21	JOHN SESSA	081721	08/17/21 SECURITY	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
Check Total							\$160.00
CHECK # 11633							
001	08/24/21	LOWE'S COMPANIES	080221-8450	Lowes: 7/19/21-8/1/21 purchases	R&M-Clubhouse	546015-57201	\$396.05
Check Total							\$396.05
CHECK # 11634							
001	08/25/21	INFRAMARK, LLC	67031	AUGUST MNGT SRVCS	ProfServ-Mgmt Consulting Serv	531027-51201	\$4,713.25
001	08/25/21	INFRAMARK, LLC	67031	AUGUST MNGT SRVCS	Printing and Binding	547001-51301	\$67.50
001	08/25/21	INFRAMARK, LLC	67031	AUGUST MNGT SRVCS	Postage and Freight	541006-51301	\$23.35
Check Total							\$4,804.10
CHECK # 11641							
001	08/31/21	BRIGHTVIEW LANDSCAPE	7506170	Scrubber valve replacement/Zone 1 seeping	R&M-Irrigation	546041-53901	\$761.72
Check Total							\$761.72
CHECK # 11642							
001	08/31/21	GULF COAST WATER	75308	4 BOTTLES WATER & 5 CUPS	Op Supplies - Clubhouse	552003-57201	\$57.50
Check Total							\$57.50
CHECK # 11643							
001	08/31/21	JMT	2-179053	PROF ENG SRVCS 06/27/21-07/24/21	ProfServ-Engineering	531013-51501	\$895.00
Check Total							\$895.00
CHECK # 11644							
001	08/31/21	JOHN SESSA	081921	08/19/21 SECURITY	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
001	08/31/21	JOHN SESSA	082421	08/24/21 SECURITY	Contracts-Florida Hwy Patrol	534101-53901	\$160.00
Check Total							\$320.00
CHECK # 11645							
001	08/31/21	LUIS CHAGUACEDA	072621	04/02/21-07/26/21 MILEAGE REIMB	Miscellaneous Services	549001-57201	\$161.46
Check Total							\$161.46
CHECK # 11646							
001	08/31/21	OLM	38277	08/19/21 LANDSCAPE INSPECTION	Contracts-Landscape Consultant	534062-53901	\$1,620.00
Check Total							\$1,620.00

OAKSTEAD

Community Development District

**Payment Register by Fund
For the Period from 8/1/21 to 8/31/21
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # 11647							
001	08/31/21	PHOENIX SERVICE	080221	08/02/21 PEST CONTROL	Contracts-Pest Control	534125-57201	\$255.00
						Check Total	\$255.00
CHECK # 11648							
001	08/31/21	PUBLIC RISK INSURANCE	75911	Commercial Property-FY21 Appraisal Change	PUBLIC OFFICIALS/AUTO	545002-51301	\$192.75
001	08/31/21	PUBLIC RISK INSURANCE	75911	Commercial Property-FY21 Appraisal Change	PROPERTY/GL/CRIME/IM	545001-53901	\$823.25
						Check Total	\$1,016.00
CHECK # 11649							
001	08/31/21	TRIANGLE POOL SERVICE	100761	RPRD SALT SYS STENNER FEEDER	R&M-Pools	546074-57201	\$178.90
001	08/31/21	TRIANGLE POOL SERVICE	100762	SPLASH PAD FILTER SYSTEM CLEANED	R&M-Pools	546074-57201	\$168.45
001	08/31/21	TRIANGLE POOL SERVICE	1114290	POOL CHEMICALS	Op Supplies-Pool Chemicals	552009-57201	\$277.55
						Check Total	\$624.90
CHECK # DD03962							
001	08/04/21	DUKE ENERGY-ACH	071321-14391 ACH	05/28/21-07/09/21 ELECTRIC	Electricity - Streetlighting	543013-53901	\$6,589.76
						Check Total	\$6,589.76
CHECK # DD03963							
001	08/25/21	FRONTIER - ACH	080121-6591 ACH	08/01/21-08/31/21 8139496591	Communication - Telephone	541003-57201	\$179.36
						Check Total	\$179.36
CHECK # DD03964							
001	08/23/21	PASCO COUNTY UTILITIES	080421 ACH	06/18/21-07/19/21 WATER & RECL UTILITY	Utility - Water & Sewer	543021-57201	\$161.56
001	08/23/21	PASCO COUNTY UTILITIES	080421 ACH	06/18/21-07/19/21 WATER & RECL UTILITY	Utility - Reclaimed Water	543028-53901	\$1,406.30
						Check Total	\$1,567.86
CHECK # DD03965							
001	08/27/21	SAM'S CLUB - ACH	080721-6821 ACH	SAMS CC purch 7/20 - 8/5/21	8/5/21 OFFICE SUPPLIES	551002-57201	\$90.50
001	08/27/21	SAM'S CLUB - ACH	080721-6821 ACH	SAMS CC purch 7/20 - 8/5/21	7/20/21 PICNIC SUPPLIES	549046-57201	\$74.04
						Check Total	\$164.54
CHECK # DD03966							
001	08/07/21	SPECTRUM - ACH	091361001072221 ACH	07/12/21-08/20/21 0050913610-01	Communication-Gate Phones	541008-53901	\$279.92
						Check Total	\$279.92
CHECK # DD03967							
001	08/16/21	SPECTRUM - ACH	073121-1171 ACH	07/30/21-08/29/21 0034601171-01	R&M-Clubhouse	546015-57201	\$50.98
						Check Total	\$50.98
CHECK # DD03968							
001	08/13/21	WASTE CONNECTIONS	5463612 ACH	08/01/21-08/31/21 TRASH PICKUP	Utility - Refuse Removal	543020-57201	\$91.10
						Check Total	\$91.10
CHECK # DD03969							
001	08/23/21	TECO PEOPLES GAS	080221-2101 ACH	06/29/21-07/28/21 GAS UTILITY	Utility - Gas	543019-57201	\$30.60
						Check Total	\$30.60

OAKSTEAD

Community Development District

**Payment Register by Fund
For the Period from 8/1/21 to 8/31/21
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
CHECK # DD03988							
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	1.WAL-MART	549900-57201	\$57.78
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	2.MAC DADDY	549900-57201	\$22.47
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	3.7-ELEVEN-GAS	546063-53901	\$12.64
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	7.LOWES	549900-57201	\$56.31
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	8.7-ELEVEN GAS	546063-53901	\$7.00
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	9.HOME DEPOT	549900-57201	\$493.16
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	11.OFFICE DEPOT	551002-57201	\$118.94
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	12.BIG LOTS	549046-57201	\$473.20
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	13.LUMBER LIQUIDATORS-bathroom	568046-57201	\$6,756.38
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	14.PCLAND	546015-57201	\$250.00
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	15.PORT O POTTY	549046-57201	\$479.75
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	16.AMAZON	552003-57201	\$13.08
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	17.BREAKFAST STATION	549046-57201	\$84.52
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	18.GOOGLE STORAGE	549001-57201	\$1.99
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	19.IKARE PUBLISHING	547001-57201	\$849.30
001	08/20/21	SUNTRUST BANK-8900 ACH	072621-8900 ACH	6/28-7/26/21 CC purchases	10.HOME DEPOT	551003-57201	\$38.50
Check Total							\$9,715.02
CHECK # DD03989							
001	08/20/21	WASTE CONNECTIONS	5522070 ACH	09/01/21-09/30/21 WASTE SRV	Utility - Refuse Removal	543020-57201	\$91.10
Check Total							\$91.10
CHECK # DD03990							
001	08/02/21	AT&T MOBILITY - ACH	6359970X0717 ACH	07/10/21-08/09/21 8139440120	Communication - Telephone	541003-57201	\$83.26
Check Total							\$83.26
CHECK # DD03949							
001	AUG 2021		PAYROLL	AUGUST 2021 Payroll			
Payroll Total							\$14,713.61
Fund Total							\$75,212.69
SERIES 2016 A-1 DEBT SERVICE FUND - 204							
CHECK # 11636							
204	08/25/21	OAKSTEAD C/O WHITNEY BANK	082321-A1	SER 2016 A-1 FY21 ASSMNTS	Due from other funds	131000	\$6,340.54
Fund Total							\$6,340.54
SERIES 2017 A-2 DEBT SERVICES FUND - 205							
CHECK # 11635							
205	08/25/21	OAKSTEAD C/O WHITNEY BANK	082321-A2	SER 2017 A-2 FY21 ASSMNTS	Due from other funds	131000	\$5,477.76
Fund Total							\$5,477.76
Total Cks Paid							\$87,030.99

Straley Robin Vericker

1510 W. Cleveland Street

Tampa, FL 33606

Telephone (813) 223-9400 * Facsimile (813) 223-5043

Federal Tax Id. - 20-1778458

Oakstead Community Development District
 ATTN: INFRAMARK - ACCTS PAYABLE
 210 N. UNIVERSITY DRIVE, SUITE 702
 CORAL SPRINGS, FL 33071

July 27, 2021

Client: 001011

Matter: 000001

Invoice #: 20132

Page: 1

RE: General Matters

For Professional Services Rendered Through July 15, 2021

SERVICES

Date	Person	Description of Services	Hours	
7/13/2021	DCC	REVIEW AGENDA; FOLLOW UP WITH A. MENDENHALL REGARDING UPCOMING MEETING.	0.2	
		Total Professional Services	0.2	\$57.00

PERSON RECAP

Person	Hours	Amount
DCC Dana C. Collier	0.2	\$57.00

July 27, 2021
Client: 001011
Matter: 000001
Invoice #: 20132

Page: 2

Total Services	\$57.00	
Total Disbursements	\$0.00	
Total Current Charges		\$57.00

PAY THIS AMOUNT

\$57.00

Please Include Invoice Number on all Correspondence



August 19, 2021

Inframark
Oakstead Community Development District
210 N. University Drive, Suite 702
Coral Springs, FL 33071

inframark@avidbill.com

Re: Oakstead Community Development District

Invoice Number: 2-179053
Period Ending: 7/24/2021
Job Number: 20-03989-001
Prepared by: Mackenzie Mills
Email: mmills@jmt.com

Professional Services from June 27, 2021 to July 24, 2021

Professional Personnel	Current Hours	Rate	Amount
Senior Engineer			
Dvorak, Robert	4.00	\$175.00	\$700.00
Project Manager			
Brletic, Stephen	1.00	\$195.00	\$195.00
Totals	5.00		\$895.00
Total Labor			\$895.00

***** Invoice Total \$895.00**

Certified that all invoicing is true and correct and payment has not yet been received.

Stephen Brletic, P.E.

Fed. ID No. 52-0963531



Oakstead COMMUNITY DEVELOPMENT DISTRICT
Jul-21

	<u>HOURS</u>	<u>RATE</u>	<u>PERSON</u>	<u>TOTAL</u>
<u>CDD Activities</u>				
Board Meeting Prep, Attendance, Follow up, Engineer's Report, Invoicing	0.00	\$195	S. Brletic	\$0.00
Community Drainage Analysis, Stormwater Model, Map Creation, Site Visit	1.00	\$195	S. Brletic	\$195.00
	4.00	\$175	R. Dvorak	\$700.00
INVOICE TOTAL				\$895.00

JMT
Labor distribution report (Sales price)
from 6/27/2021 to 7/24/2021

Date & Time: 8/16/2021 4:07:45 PM
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Client: 10002021 Inframark Infrastructure Management Services

Contract: 20-03989 Oakstead Community Development District
 (CDD)

Project: 20-03989-001 Oakstead Community Development District
 (CDD)

WBS Activity: 1 2021 CDD Tasks

EE#	Name	Occupation	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total hours	Hourly rate	Total pay
04609	Dvorak, Robert E	Senior Engineer										
	7/11/2021 - 7/17/2021				4					4.00	175.00	700.00
	Subtotal of Dvorak, Robert E, Senior Engineer									4.00		700.00
04603	Brletic, Stephen D	Project Manager										
	6/27/2021 - 7/3/2021				1					1.00	195.00	195.00
	Subtotal of Brletic, Stephen D, Project Manager									1.00		195.00
Subtotal of 1 2021 CDD Tasks --										5.00		895.00
Total										5.00		895.00

This certifies that the above is a true and correct payroll report
 covering work performed on the project named

Signature of Consultant

Brletic, Stephen D

Date

8/19/2021

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